



**Suburban Football Club**  
**Job Posting**  
Grassroots Development Manager

Prepared by Suburban Football Club Technical Committee  
July 2019 V1.0

## Job Overview

Suburban FC is seeking a Full Time *Grassroots Development Manager* who will provide professional leadership, technical expertise and effective management of technical staff in order to grow soccer within our club. The *Grassroots Development Manager* will report to the Director of Soccer Operations and work in conjunction with Suburban FC staff to to develop and execute technical programming for all programs ages U4-U12 in Recreational and Developmental stages of programming.

## Duties and Responsibilities

### Technical Program Development

- Oversee all programming from U4-U12 in Mini, Recreational and Skill Centre streams.
- Developing U4-U8 Mini soccer programming for Winter and Summer seasons that align with *Canada Soccer Association's Long Term Player Development* and *Soccer Nova Scotia's Best Practice Model*.
- Growing and implementing development of *Skill Centre* and *Recreational* programming from ages U9-U12 that align with *Canada Soccer Association's Long Term Player Development* and *Soccer Nova Scotia's Best Practice Model*.
- Developing aligned player curriculums for all ages of stages within the Grassroots model to support coaches and staff in developing players that align with the Suburban game model.
- Developing and providing, when necessary, session examples for coaches to support their learning.
- Developing calendars and periodized planning to support the consistent development of players with focus on varieties of skills and themes.
- Creating *Community Based* programming for Mini programming with plans to build capacity by growing Skill Centre programs into community based centres.
- Work closely with the *Youth and Senior Development Manager* to transition and retain all players from U12 to U13 Recreational, Competitive or Performance programming.
- Work in conjunction with the DOSO to implement volunteer and paid staff coach.

## **Staff Leadership and Management**

- Report directly to the *Director of Soccer Operations* and work collaboratively with the *Youth and Senior Development Manager* and *Club Manager*.
- In conjunction with DOSO, appropriately work within Grassroots budget to ensure programs run effectively, including management of staff.
- Foster a collaborative environment for volunteer coaches, managers and staff trainers.
- Implement Coach Development plan as well as manage the certification of coaches at all levels by utilizing resources available through Soccer Nova Scotia and the local soccer community.
- Establish and maintain appropriate and successful relationship and good standing with Provincial Sport Organization, Soccer Nova Scotia.

## **Required Skills**

- A thorough understanding of soccer in Nova Scotia and Canada and how it relates to optimal player development.
- A developing understanding of Soccer Nova Scotia Skill Center programming.
- A well-developed knowledge of the four corner development model and how it can be applied within our soccer community.
- Strong verbal and written communication skills and an ability to build strong relationships

## **Required Experience**

- Minimum B License Part I/II with *Canadian Soccer Association Children's License* in progress.
- NCCP Learning Facilitator Preferred.
- Several years developing programming for a Community Soccer Club, Regional District or Provincial Sport Organization.

## **Compensation**

Salary will be commensurate with experience and competitive within the current job market.

## **Applying**

Please forward an updated resume to Merger Steering Committee at: [suburbandistrictmerge@gmail.com](mailto:suburbandistrictmerge@gmail.com).

